# Ulysseus Digital Platform Manager (H/F)

## ULYSSEUS DESCRIPTION

Ulysseus is an excellency-recognized and internationally attractive open to the world, persons-centred and entrepreneurial European University for the citizens of the future, composed by six Universities: University of Seville (USE), Université Côte d'Azur; (UCA), University of Genoa (UniGe), Technical University of Kosice (TUKE), Management Center Innsbruck (MCI) and Haaga-Helia University of Applied Sciences (Haaga-Helia). The project is supported by 95 associated partners, including the 6 regions, the 6 City Halls, 8 NGOs & Citizens Associations, 7 Students Associations, 14 Business Confederations, 6 Research Centers and 47 Companies & Public Bodies. The first three years of the Ulysseus University (2020-2023) are devoted to designing and co-creating the joint structures, governance system and launching the activities programmes' pilots. At the end of this phase, a new, modern, open and active University will be fully available for European citizens and to the rest of the world, meaningful contributing to our regions research and innovation strategies for Smart Specialization (RIS3), cities' strategic plans, Horizon Europe missions and clusters, European Green Deal and United Nations Sustainable Development Goals (SDG).

Ulysseus Central Management Office will centralize the general coordination of Ulysseus joint structures: the Central Coordination Unit (USE), Joint International Center (MCI), Digitalization Unit (UCA) and Dissemination Unit (USE).The Ulysseus Platform will be the participating tool for the Ulysseus community, including sub-platforms dedicated to management, dissemination, teaching, research & innovation, virtual mobility and career development, and an interactive ideas open market, the Matching4cooperation application. Finally, the 6 Ulysseus Innovation Hubs, one at each partner University, will address six R&D challenges shared with the 6 regions and cities. Innovation Hubs are the center of gravity of the Ulysseus helix co-creation process for transdisciplinary, interlinked, and challenge-driven education, research and knowledge transfer programmes, and the promotion of citizen involvement and European values. By 2023, every Hub will count on 1 Joint Research Center, 1 Incubator for Spin-Offs, 1 Living lab and 1 Open class for liaison, brokerage and joint designing, fostering multistakeholderism and the engagement of citizens.

This exciting transformation process requires the most talented persons involvement, thus Ulysseus is hiring 11 high qualified professionals for developing the Central Management Office, the Digital Platform, and the six Innovation Hubs.

# University description

Université Côte d'Azur (replacing among others Université Nice Sophia Antipolis), created on January 1st, 2020, relies on the model of an experimental university bringing together seventeen major academic stakeholders around a historical university core. In 2016, Université Côte d'Azur was granted the prestigious Initiative of Excellence (IDEX) label and in 2019, the Interdisciplinary Institute of Artificial Intelligence (3IA) label. Both awards, delivered by an international jury, place the university among the 10 best research-intensive French universities.

En savoir plus sur « [Travailler à Université Côte d'Azur](#) »

# Post Description

The "Digital Platform Manager" (DPM) will be responsible for the design, implementation and operation of the digital platform, which will be UlyssEUs' information system. To that end, it should include, notably, individual and interactive collaboration spaces, a distance learning environment, a website and an intranet.
The DPM will participate, on the front line, in the elaboration of the specifications, jointly with the other partner universities, and in accordance with the UlyssEUs strategy for Digitization.
The DPM will have to offer the appropriate technical options for the digitization of the different activities (online management and collaboration, dissemination, training, research and innovation, virtual mobility, career monitoring), while guaranteeing interoperability and accessibility to the data collected for the purposes of monitoring indicators and evaluation, in compliance with data protection rules. He/she will have to offer options of adapted hardware and software infrastructures and establish a sustainability plan. He/she will have to plan the implementation and lead its execution within a team composed of one or more developers.
In addition, given the diversity (cultural, linguistic, academic…) of UlyssEUs members, the DPM is required to have the necessary functional management and communication skills to lead an efficient and fruitful collaboration.

In summary, we expect from the DPM:
- To participate in the brainstorming of the digitization strategy of the campus;
- To contribute to the development of the project scope and the planning of the Digital Platform
- To support Ulysseus partners in the use and implementation of the Digital Platform
- To define the users' needs during workshops with partners;
- To write the general functional specifications of the project;
- To identify the software solutions available or to be developed/acquired;
- To steer the projects in BUILD mode by communicating regularly with UCA's teams and members of the consortium;

- To control the quality of the projects and to ensure the RUN mode;
- To provide the PGM with information on the progress of the Digital Platform.
- To participate in project meetings as needed and contributes to the resolution of issues.
- To participate in the Project-End Meeting to derive and document lessons learned that are useful for the organization.

# Requirements : Skills/Qualifications

## Qualifications and experience
- Prospective candidates must have a 5-year post-graduate degree in computer science (Engineering Schools or university equivalent in France and abroad), a successful experience in project management, project steering, cross-functional profile. They must be passionate about project management and digital innovation, while being skilled to effectively monitor and control internal and external development teams.
- They must be autonomous, rigorous and endowed with excellent interpersonal skills that will allow them to be a privileged contact for all consortium members and to report to Management on your activity.
- They must speak and write English perfectly in a professional context. Other languages are advantageous.
- Experience in European projects and/or in higher education would obviously be a plus.

## Requested Skills
- Ability to think strategically and suggest creative solutions to complex problems while remaining flexible and adaptable;
- Listening, communication and diplomacy skills;
- Analytical spirit and proactive;
- Understanding of functional issues;
- Writing and synthesis (in English);
- Planning and organization;
- Facilitation of cross-functional meetings (face-to-face and videoconferencing);
- Experience or knowledge of IT developments;
- Knowledge of the main development tools, application solutions (ERP, CRM, EAI...), databases;
- Knowledge of technical architectures;
- Knowledge of project management processes and methods (planning, budget...) and IT tools such as MS Project;
- Knowledge of methodologies and modelling tools (UML...), standards and procedures for IT security.

## Location

28 Avenue Valrose , 06100 Nice

## Selection Process :

Applications will be submitted to recruitment@ulysseus.eu with the reference **DPM NAME OF CANDIDATE** before 15th October 2020, including the following PDF documents:

- Cover letter/email
- Curriculum vitae EUROPASS in English or French

BENEFITS

The position is funded as part of the Ulysseus project, starting from 1 November 2020 and will be limited to three years. The personnel hired through this call will be dedicated exclusively to the carrying out activities of the project.
Gross annual salary: 103 104
Number of wages: 12
At Ulysseus we celebrate the difference, we support it, and we thrive on it for the benefit of our Universities and our Community. Ulysseus is proud to be an equal opportunity workplace and is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment.

All our positions are open to people with disabilities.

Find all of our recruitments on the Work at Université Côte d ' Azur web portal